

## General Reopening Checklists for Tennis and Pickleball Courts

**Recent Updates:** (Changes highlighted yellow)

**3/2/21:**

- Revised to align with the DPH Protocol for Youth and Adult Recreational Sports, which applies to all organized sports.
  - Organized competitions between two teams may resume in compliance with the DPH Protocol for Youth and Adult Recreational Sports.
- Group lessons may resume provided that group size is limited to enable all participants to maintain a 6-foot physical distance during all activities, with no more than six (6) participants per lesson. Instructors and all participants must wear a face mask.
- Employees must wear a face mask except when alone in a closed office or when eating or drinking.
- Breakrooms must have posted occupancy limits and be reconfigured to enable 6-feet of physical distance between employees during break time.

The Los Angeles County Department of Public Health (Public Health) is calling on the public, all business owners and community organizations to support the reopening of businesses, recreational activities, and public spaces. Public Health asks all tennis and pickleball court operators to take appropriate steps to ensure that workers, participants, and visitors are able to use the facility safely. The following issues are critical and must be addressed to ensure that workers and players reduce the risk of COVID-19 transmission at tennis or pickleball courts:

- (1) Protecting and supporting employee and customer health
- (2) Ensuring appropriate physical distancing
- (3) Ensuring proper infection control
- (4) Communicating with the public
- (5) Ensuring equitable access to services

These critical areas have been incorporated into the checklist below and must be implemented as required tennis and pickle ball court reopening protocols.

Note: Additional requirements for Youth and Adult Recreational Sports that pertain to organized tennis and pickle ball activities such as teams, leagues and clubs, are found at the link: [http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/Reopening\\_SportsLeagues.pdf](http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/Reopening_SportsLeagues.pdf).

All Tennis and Pickleball Courts must implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is not applicable.

Tennis/Pickleball Court name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

## A. REQUIRED RESTRICTIONS

- ☐ Participants/visitors arriving at the establishment are reminded to wear an appropriate face mask at all times while at the establishment or on the grounds of the establishment, except when the face mask may become a hazard, while eating or drinking, or while engaged in solo physical exertion, such as jogging by oneself. This applies to all adults and to children 2 years of age and older. Persons who have been instructed by their medical provider that they should not wear a face mask must wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred. Masks with one-way valves must not be used. Participants should take a break from exercise and/or remove their face mask if any difficulty breathing is noted and should change their mask or mask if it becomes wet and sticks to the participant's face and obstructs breathing. Participants must remain physically distanced from others at any time their face mask is temporarily removed. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise. To support the safety of your employees and other visitors, a face mask should be made available to visitors who arrive without them.
- ☐ Entry screening is conducted before visitors may enter the facility (See LACoPH Screening Guidance). Checks must include a check-in concerning cough, shortness of breath, difficulty breathing, fever or chills and whether the staff visitor is currently under isolation or quarantine orders. These checks can be done in person or through alternative methods such as on-line check in systems or through signage posted at the entrance to the facility stating that visitors with these symptoms should not enter the premises.
  - o Negative Screen (Cleared). If the person has no symptoms and no contact with a known or suspected COVID-19 case in the last 14 days, they can be cleared to enter and participate for that day.
  - o Positive Screen (Not Cleared):
    - If the person has had contact with a known or suspected COVID-19 case in the last 14 days or is currently under quarantine orders, they may not enter and must be sent home immediately to quarantine at home. Provide them with the quarantine instructions found at [ph.lacounty.gov/covidquarantine](https://ph.lacounty.gov/covidquarantine).
    - If the person is showing any of the symptoms noted above or is currently under isolation orders, they may not enter and must be sent home immediately to isolate at home. Provide them with the isolation instructions found at [ph.lacounty.gov/covidisolation](https://ph.lacounty.gov/covidisolation).
- ☐ As much as possible, employees, players, instructors, and visitors are to maintain (a) a physical distance of six (6) feet between each other at all times and (b) an eight feet distance between each other during times of heavy physical exertion. is maintained at all times. Doubles play (2 players per side) is permitted.
- ☐ Participants must maintain at least six feet of distance from others to the maximum extent possible, including when on the sidelines.
- ☐ Participants are instructed to bring water and hand sanitizer or disinfecting wipes to wash and sanitize hands frequently.
- ☐ Consider allowing a maximum of one-hour of play on heavy traffic days.
- ☐ Private lessons are allowed using proper physical distancing techniques. Both the student and instructor are required to wear face masks at all times. Coaches should avoid contact with participants and facilitate physical distancing between participants to the maximum extent possible.
- ☐ Group lessons or training are permitted, provided that class size is limited to ensure a minimum of six feet of physical distance between participants during all activities, with no more than six (6) participants per

lesson or training on a single court at any time. Both the instructor and all participants must wear face masks at all times during the lesson or training. Coaches should avoid contact with participants and facilitate physical distancing between participants to the maximum extent possible.

- ☐ Any organized sports activities, including inter-team competitions are permitted in compliance with the [LACDPH Protocol for Youth and Adult Recreational Sports](#). Inter-team competitions are defined as competitions between two teams only. A team is defined as a group of players or participants forming one side in a competitive game or sport. This includes teams in which participants compete individually, for example in sports such as track and field and singles tennis.
- ☐ Tennis and pickle ball may only be played outdoors.
- ☐ No tournaments are allowed.
- ☐ Drink bottles must not be shared, and other personal items and equipment should not be shared.
- ☐ For youth sports (age 18 years and under), immediate household members may observe practices and games as needed for age-appropriate supervision, but observers should be limited to ensure physical distance can be maintained, reduce potential crowding, and must stay at least 6 feet from non-household members and wear face masks.
- ☐ Doors, entrances, and/or gates are open during normal operation hours.
- ☐ Payment of any fees is done on-line and/or utilizing an outdoor rising window or door.

**If Employees or Staff are present on site:**

- ☐ All employees have been told not to come to work if sick, or if they are exposed to a person who has COVID-19. Employees understand to follow DPH guidance for self-isolation and quarantine, if applicable. Workplace leave policies have been reviewed and modified to ensure that employees are not penalized when they stay home due to illness.
- ☐ Workers are provided information on employer or government-sponsored leave benefits the employee may be entitled to receive that would make it financially easier to stay at home. See additional information on government [programs](#) supporting sick leave and worker's compensation for COVID-19, including employee's sick leave rights under the [Families First Coronavirus Response Act](#) and employee's rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 exposures occurring between March 19 and July 5 pursuant to the Governor's Executive [Order](#) N-62-20.
- ☐ Upon being informed that one or more employees test positive for or has symptoms consistent with COVID-19 (case), the employer has a plan or protocol in place to have the case(s) isolate themselves at home and require the immediate self-quarantine of all employees that had a workplace exposure to the case(s). The employer's plan should consider a protocol for all quarantined employees to have access to or be tested for COVID-19 in order to determine whether there have been additional workplace exposures, which may require additional COVID-19 control measures.
- ☐ [Entry screenings](#) are conducted, in compliance with the LACDPH [Employee Screening guidance](#), before employees may enter the workspace each day. Checks must include a check-in concerning fever or chills, cough, shortness of breath, difficulty breathing and if the employee is currently under isolation or quarantine orders. These checks can be done in person or through alternative methods such as on-line check in systems or through [signage](#) posted at the entrance to the facility stating that persons with these symptoms should not enter the premises. A temperature check should also be done at the worksite if feasible.
  - o Negative Screen (Cleared). If the person has no symptoms and no contact with a known or suspected COVID-19 case in the last 14 days, they can be cleared to enter and participate for that day.
  - o Positive Screen (Not Cleared).

- If the person has had contact with a known or suspected COVID-19 case in the last 14 days or is currently under quarantine orders, they may not enter and must be sent home immediately to quarantine at home. Provide them with the quarantine instructions found at [ph.lacounty.gov/covidquarantine](https://ph.lacounty.gov/covidquarantine).
- If the person is showing any of the symptoms noted above or is currently under isolation orders, they may not enter and must be sent home immediately to isolate at home. Provide them with the isolation instructions found at [ph.lacounty.gov/covidisolation](https://ph.lacounty.gov/covidisolation).
- ☐ In the event that 3 or more cases are identified within the workplace within a span of 14 days the employer should report this cluster to the Department of Public Health at (888) 397-3993 or (213) 401-821 or online at [www.redcap.link/covidreport](https://www.redcap.link/covidreport). If a cluster is identified at a worksite, the Department of Public Health will initiate a cluster response which includes providing infection control guidance and recommendations, technical support, and site-specific control measures. A public health case manager will be assigned to the cluster investigation to help guide the facility response.
- ☐ Employees who have contact with others are offered, at no cost, an appropriate face **mask** that covers the nose and mouth. The **mask must** be worn by the employee at all times during the workday when in contact or likely to come into contact with others. Employees who have been instructed by their medical provider that they should not wear a face **mask must** wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred. Masks with one-way valves **must** not be used. All employees must wear a face **mask** at all times except when working alone in private offices with closed doors or when eating or drinking. The exception made previously for employees working in cubicles with solid partitions exceeding the height of the employee while standing is overridden.
- ☐ To ensure that masks are worn consistently and correctly, employees are discouraged from eating or drinking except during their breaks when they are able to safely remove their masks and physically distance from others. At all times when eating or drinking, employees must maintain at least a six-foot distance from others. When eating or drinking, it is preferred to do so outdoors and away from others, if possible. Eating or drinking at a cubicle or workstation is preferred to eating in a breakroom if eating in a cubicle or workstation provides greater distance from and barriers between workers.
- ☐ Occupancy is reduced and space between employees is maximized in any room or area used employees for meals and/or breaks. This has been achieved by:
  - Posting a maximum occupancy that is consistent with enabling a distance of at least six feet between individuals in rooms or areas used for breaks; and
  - Staggering break or mealtimes to reduce occupancy in rooms or areas used for meals and breaks; and
  - Placing tables eight feet apart and assuring six feet between seats, removing or taping seats to reduce occupancy, placing markings on floors to assure distancing, and arranging seating in a way that minimizes face-to-face contact. Use of partitions is encouraged to further prevent spread but should not be considered a substitute for reducing occupancy and maintaining physical distancing.
- ☐ Employees are instructed to wash or replace their face **masks** daily.
- ☐ Employees have been reminded to adhere to personal prevention actions including:
  - Stay home when you are sick. Stay home for at least 1 day (24 hours) after recovery, which means your fever has resolved without the use of fever-reducing medications and there is improvement in your symptoms (e.g., cough, shortness of breath), AND at least 10 days have passed since your symptoms first appeared.
  - Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use alcohol-based hand sanitizer that contains at least 60% alcohol. Wash your hands before meals, after using the restroom and after coughing and sneezing.

- Cover your coughs and sneezes with a tissue, and then dispose of the tissue and clean your hands immediately. If you do not have a tissue, use your elbow (not your hands).
- Do not touch your mouth, eyes, nose with unwashed hands.
- Avoid contact with people who are sick.
- Avoid sharing items such as phones or other devices. If devices must be shared be sure to wipe them down with a disinfectant wipe before and after sharing.
- Constantly observe your work distances in relation to other staff. Always maintain the recommended minimum 6 feet separation from others unless specific work assignments require less distancing and wear a face **mask** when working near or with others.
- Disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared devices, and doorknobs. This should be done hourly during business hours.

☐ Copies of this Protocol have been distributed to all employees.

## B. MAINTENANCE PROTOCOLS

- ☐ Group gatherings **and events** are prohibited.
- ☐ Commonly used items are sanitized hourly.
- ☐ Commonly used equipment is sanitized before and after each use.
- ☐ Restrooms are sanitized hourly.
- ☐ Water fountains are available to fill water bottles only.

## C. MONITORING PROTOCOLS

- ☐ Instructional and informational signage is posted throughout the facility regarding infection control, physical distancing, and the use of face **masks**.
- ☐ Facility Operators conduct periodic visits to monitor that players are complying with the restrictions.
- ☐ Players are asked to leave if not complying with these restrictions.

**Any additional measures not included above should be listed on separate pages, which the business should attach to this document.**

**You may contact the following person with any questions or comments about this protocol:**

**Tennis Court Contact  
Name:** \_\_\_\_\_

**Phone  
number:** \_\_\_\_\_

**Date Last Revised:** \_\_\_\_\_